



Global Document Development

www.teclarity.com

info@teclarity.com

Phone: 001.415.457.6416

© Teclarity 2005 All Rights Reserved



Why Teclarity?

Teclarity is a global document development company. Across the English-speaking world, and increasingly across the rest, we work as your local documentation team – within your time, culture and comfort zones. Our services include:

- Technical Documentation
- Information Design
- Business & Grant Writing
- Medical & Scientific Writing
- Team Building & Consulting
- Localization

As our world gets smaller, it is imperative that we set an international standard for what constitutes good writing and good documentation. At the same time, we must remain sensitive to cultural nuances that are appropriate for one audience but not another. Successfully balancing the two is a hallmark of Teclarity's services.

At Teclarity we expend time and resources in developing writers who meet our standards. Our clients are dispersed over North America, Western Europe and Asia. Our writers learn to work effectively with developers for whom English is a second language. They also know how to write for your specific audience, whether you define that audience by geography, skill set or culture.

We strongly believe that powerful documentation enhances customer loyalty. All writing we produce for your organization reflects this belief. So whether you want to supplement your onsite team or hand off your entire documentation, Teclarity is your partner of choice.



Our Process

Teclarity's management team has over 30 years' experience in writing, editing, designing and producing documentation. Because we are first and foremost writers, we take pride in the accuracy of our work and the quality of each deliverable.

We offer a unique, fail-safe and flexible business model with highly qualified document managers at the head of every project. We can adapt our model to fit your internal process flow and business requirements. Experienced project leaders and our *two pairs of eyes* system give us checks and balances that ensure top quality documents.



Our Model

For your project, we can work with a purchase order, a retainer or an hourly rate. We can structure a billing and payment plan around your company's accounting policies and budgetary requirements. Typically, after working with us for a while, our clients sign long-term contracts with us or designate us as their preferred corporate documentation provider. We are happy to discuss a model that works for you.

Our rigid internal ethics and standards safeguard the integrity of your company's information. We strive to provide safety, privacy and redundancy. Our software is licensed, our virus protection is current and our firewalls are in place. We work over encrypted lines and employ NDAs and password protection. We routinely back up and archive projects and can accommodate your source control and check-in systems.



Work with Us

Here's what some of our clients say about us:

Working with Teclarity was fantastic. They delivered high-quality work on time with very little "support" from our team - exactly what we needed!

*Elizabeth Dodge, Senior Product Manager, E*Trade Financial*

Teclarity proved an invaluable resource. Without their help, we never would have met the requirements for the proposal document. Moreover, they provided a level of strategic guidance far beyond any writing. By combining a professional demeanor with outstanding editorial and technical skills, they played a vital role on our team.

Gil Kasperek, Managing Partner, WebPragma

I would highly recommend Teclarity for any of your technical writing needs. They did a superlative job with our technical documents, which were delivered on time.

Bill Yee, Senior Product Manager, ManageStar

We look forward to hearing from you.